



## Volunteer at Underfall Yard: Writer (short articles for website, newsletter and guidebook)

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Underfall Yard was built in the 1880s as a purpose-built docks maintenance facility. The Hydraulic Power House was completed in 1887 and powered a network of locks, cranes, swing bridges and much more. The 1907 hydraulic pumps were decommissioned in 2010 and the building was opened to the public in 2016 as a Visitor Centre and cafe. Underfall Yard is not a museum. It is a working environment with maritime business, an operational slipway, the Docks Engineer and **Harbour Master's teams all contributing to** the working nature of the site. We provide education activities for many audiences, including: schools, youth engagement charities, adult learning groups and community groups.

### Purpose of Role

- Write short, informative and engaging articles using the information gathered through the research and oral history projects

### Anticipated Time Contribution

Once you are inducted and trained your contribution can be flexible. Ideally, we would like volunteers to write at least two articles. Articles will ideally be less than 1000 words. Your volunteering may take place at Underfall Yard or you may choose to volunteer remotely i.e. writing the articles elsewhere and submitting them by email.

### Main Activities or Duties

An example of the sort of articles we are looking for can be found on our website:

<http://www.underfallyard.co.uk/2017/08/27/stanley-brown-memories-shared-by-leonard-brown/>

Utilise the existing collection of oral histories, research papers and documents to identify interesting stories

Ensure that the articles are accurate and well-researched

Write short, informative and engaging articles

Source appropriate images to support the article

## What we are looking for

Enthusiasm for relevant subjects (Bristol, history, engineering, maritime industries etc.)

Excellent writing skills and use of grammar, spelling and punctuation

Engaging and concise writing style

**Experience of conducting research (this doesn't have to be professional or academic experience and might include family history or subjects of personal interest etc.)**

Reliable and a good team member

## Training

An induction will be given to the yard, including an overview of history as well as procedures and health and safety.

Ongoing support from the Community Learning and Volunteering Officer

## Benefits

**Expand knowledge of the harbour's history and its operation**

Meet new people

Mileage allowance or travel expenses within agreed guidelines (as per volunteer handbook)

Opportunity to work as part of the team

Team events and trips

## Notes

Volunteer Writers must be at least 18 years of age.